

# Shelton Elementary School

## Class Assignment Process

### 2020-2021

The Shelton Staff works together on developing class assignments for next year. Student placement is carefully determined based on the educational needs of each child. Our goal is to achieve balanced classrooms by considering factors such as gender, learning style, special needs, academics, work habits, behavior, leadership, and peer relationships.

As part of this process, we value the input you can provide about your child's learning needs. If you have specific educational concerns regarding the type learning or classroom environment your child would do best, please fill out the attached Student Information form. **This form must be returned to the front office no later than Monday, May 4, 2020 in order for your input to be part of your child's placement for next year.** Please complete one form for each child. **Student Information forms containing requests for a specific teacher by name will not be considered.** If a teacher's name or any other means of identifying a particular teacher is mentioned, the form will not be given to the staff members who will be developing the class lists.

Also teachers respectfully ask that verbal requests for specific teachers are not made to them regarding your child's placement for next year as this means of communication will bias the assignment process.

Please understand that your request does not guarantee your child will be placed in the classroom of your choice. Your input is valuable to us as we create classroom assignments. The end result is that balanced classrooms will be created next year -- benefiting all students at Shelton.

**STUDENT INFORMATION FORM**  
**Shelton Elementary School**

**Student's Name** \_\_\_\_\_

Parent's Name \_\_\_\_\_ Phone \_\_\_\_\_

Current Teacher \_\_\_\_\_ Current Grade Level \_\_\_\_\_

Areas of strength for my child:

Specific educational needs or considerations for my child:

Describe the type of classroom environment that creates the best learning atmosphere for my child (highly organized, choices, etc.):

Name two or three characteristics of a teacher that would best serve my child:

Things that I have discovered help my child be most successful in school: