

Shelton Elementary School Student/Family Handbook 2019-2020

***Shelton Elementary
420 Crawford Street
Golden, CO 80401
(303) 982-5686***

***Attendance Line
(303) 982-5700***

Website

<https://jeffcosheltone.ss12.sharpschool.com/>



Our Mission is:

***To equip and inspire students to be active and engaged citizens
in a diverse and changing world.***

The Vision of our School Community is to:

- ***Foster a diverse, safe, and welcoming community and learning environment.***
- ***Engage students in a rigorous academic environment that meets their individual needs and interests.***
- ***Nurture the joy of learning.***
- ***Instill critical thinking skills.***
- ***Promote strong relationships among parents, teachers, and students.***

Dear Shelton Families,

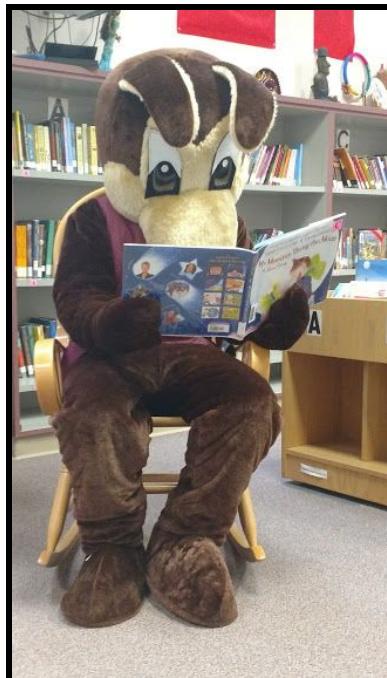
Welcome to Shelton Elementary School for the 2019-2020 school year.

Shelton is an amazing place to work and learn. As a staff, we take our school mission and vision very seriously. Our teachers works endlessly to equip and inspire our students to be active and engaged citizens. We know how important it is for students to learn skills for the 21st Century – collaboration, critical thinking, communication and creativity and . We take collective ownership for all of our students' learning and know it takes a team . . . Team Shelton!

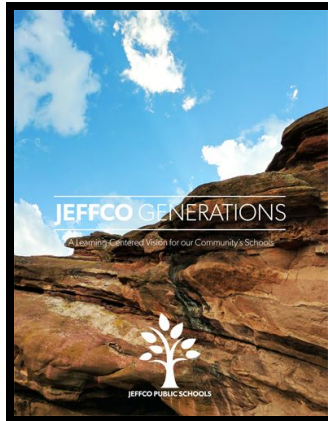
Shelton is a place where we make sure every student thrives socially, emotionally and academically. And, it's a place where your child is welcomed, safe and loved. I am honored to lead such an amazing school and anticipate another great year collaborating and working with students, teachers, parents, and community members.

This handbook was prepared to help keep you informed about the policies and operating procedures at Shelton. These policies and operating procedures reflect the essence of our campus mission statement.

***Sincerely,
Karen Brown
Principal***



JEFFCO GENERATIONS



Jeffco's Superintendent, Dr. Jason Glass, in his 2018-2019 Welcome Back presentation for Jeffco's Leaders shared more about his learning-centered vision for Jeffco and what that vision looks and sounds like for our teachers, students and community. He advocates for keeping the main thing the main thing - STUDENT LEARNING! We need to set up the proper conditions for learning by changing and customizing the learning experiences of our students. As educators, we must set high expectations for all students, provide more student-directed learning and continue building strong relationships with our students, families and community. Shelton's vision and mission is closely tied to Jeffco's as we work tirelessly to ensure our students have all they need to become active and engaged learners.

Dr. Glass wrote, "To profoundly change education for the better, we must have the courage to re-examine teaching, our existing notions of schooling, and the learning process itself. This may be a challenging concept for some, but it is also the right work for our schools, our communities, and, most importantly, our children." Here at Shelton, we are committed to doing the right work and doing what is best for students.

To learn more about Jeffco Generations, please click the links below.

Read the new vision document: [Jeffco Generations - A Learning-Centered Vision for our Community's Schools](#). Also available in [Spanish](#), [Russian](#), and [Vietnamese](#)

Jeffco Generations is meant to spur community conversation and lead to the development of a new strategic plan. Jeffco students, parents, families, staff, and community members may engage with Dr. Glass and others via:

- [Jeffco Generations Conversation Facebook group](#)
- Twitter [@COJasonGlass](#) and
- Dr. Glass' blog, <https://advancejeffco.blog/>

Other resources:

- Jeffco Generations [4-page summary brochure](#) ([Spanish](#), [Russian](#), [Vietnamese](#))
- Jeffco Generations [postcard](#)
- Jeffco Generations [poster](#) ([Spanish](#), [Russian](#), [Vietnamese](#))

ATTENDANCE LINE

303-982-5700

Call by 8:45 AM the morning your child is absent

SCHOOL HOURS

Kindergarten – 5th Grade 8:50 AM – 3:30 PM
AM Kindergarten 8:50 AM – 11:30 AM

AFTER SCHOOL ALTERNATIVE PLANS

If your child has different after school plans than normal, please send a note to school to give to the teacher and front office as a safety precaution. If your child plans to ride a bus home with a friend, **a note is mandatory** and notice must be given to the teacher and the bus driver. Making last minute changes to your child's normal route home can compromise the safety of your child as the school has limited time to give adequate notice. Requests for changes made after 3:10 PM may not be honored, depending on how busy the front office is during this time. **Please help us keep our students safe by giving advance notice if there is a change in after school plans.**

AFTER SCHOOL ENRICHMENT PROGRAM

The After School Enrichment Program offers several courses throughout the school year at a discounted cost for Shelton students. Sessions run in six-week increments from September to November and from January to April. The courses are offered directly after school in Shelton classrooms. The After School Enrichment Program is designed to provide **all** students the opportunity to enhance and enrich their education with an emphasis on FUN. Courses are taught by experienced, licensed instructors. Helen Rhodes, Shelton's Health Aide, is in charge of our ASE program.

helen.rhodes@jeffco.k12.co.us

Note: If students are NOT picked up at class dismissal, parents will be charged a late fee of \$5.00/ every 10 minutes paid to the Instructor.

****Payment is made directly to the vendors, not to Shelton Elementary School.**

ATTENDANCE

Improving school attendance is a goal of our school improvement plan. Regular, daily attendance is a critical component in the educational process. All students are expected to attend school everyday of the established school calendar as approved by the Board of Education and in compliance with the Colorado School Attendance Law.

Attendance is the responsibility of the student, the parents/guardians and the school. The importance of regular, daily attendance, as a basis for academic achievement cannot be over-emphasized. Absences have a negative effect upon instructional continuity, regardless of the attempt to make up work. The Board of Education believes duplication of the classroom experience can never be accomplished with after school assignments. The school cannot teach pupils who are not present. The regular contact of the pupils with one another in the classroom and their participation in a well-planned instructional activity under the guidance of a competent teacher are vital to this purpose.

On the morning of any absence, parents/guardians will need to call the school attendance number 303-982-5700, prior to 8:45 a.m. We will compare the call-in list with the teachers' attendance reports and attempt to contact parents/guardians of the children who are absent and have not called the attendance number, especially if the student has been absent several times throughout the year. **This procedure makes your emergency contact phone numbers very important. Please keep your Jeffco Connect account updated when there are changes to your contact information.**

When calling the attendance number, please give your information in the following sequence:

- 1) Date of absence
- 2) Child's name
- 3) A detailed reason for the absence
- 4) Name of person calling and phone number

Shelton's policy, which is in accordance with Jeffco's Student Conduct Code, was revised and adopted by the 07-08 CDM committee, is as follows:



Attendance Policy

- If a student is absent more than 3 consecutive days, a written note from a medical source must be submitted to the office.
- If a student has 10 or more unexcused absences, they will be referred to Student Outreach.
- Students sent home through the school clinic will be counted as excused absences.
- For extended discretionary absences (3 days or more), parents must contact the principal. A **Pre-Approval Absence** form must be completed and submitted to the front office. This form can be found on our school's website. Submission of a Pre-approval form does not automatically excuse an absence. Students must meet the criteria listed on the bottom of the Pre-approval form in order for their absence to be excused.

Tardy Policy

- Our school hours are: 8:50 AM – 3:30 PM. Students are considered tardy after the tardy bell rings at 8:55 AM.
- Student tardiness to school shall only be considered unexcused if it does not fall within one of the reasons for an unexcused absence as specified in the excused absence section of the Jeffco Conduct Code.

Four or more absences or tardies = teacher contact with parent/guardian

- Seven or more absences or tardies = administrative contact with parent (may be a phone call and/or letter)
- Continued pattern of absences or tardies = compulsory district letter sent home, conference with parents will be scheduled to develop a remediation plan
- If development of a remediation does not correct the excessive absences or tardies a family may be referred to Student Outreach

If a child arrives to school between 10:30 AM and 12:10 PM, they will be marked absent for the first half of the day. If a child is checked out between 12:10 PM and 1:50 PM, they will be marked absent for the second half of the day.

BICYCLES

The decision to permit a student to ride a bicycle to and from school is the responsibility of the student and his or her parents/guardians. Bicycle riding to and from school involves unavoidable dangers in traffic which the School District cannot prevent. Students are expected to comply with safety rules regarding the use of bicycles. Parents/guardians are encouraged to help children find a suitable route to and from school. **Students will walk their bicycles and scooters on the school grounds.** We appreciate parents and families walking their bikes and scooters on school grounds as well. Racks are provided for bicycles and it is the responsibility of the student to lock and secure his/her bicycle. The School District does not assume any responsibility for the safety of students when they are not on the school grounds. The School District does not assume the responsibility to prevent any student from coming to or leaving school on a bicycle.

CAFETERIA

Appropriate behavior in the cafeteria is expected. Good table manners and courtesy to others must be practiced by all. Shelton is a PBIS (Positive Behavior Interventions and Support) school. The following expectations will be the foundation for all students in the cafeteria:

Respectful Behaviors:

- Use good manners
- Talk quietly

Responsible Behaviors:

- Raise your hand to be dismissed
- Clean up after yourself
- Use time wisely

Safe Behaviors:

- Sit appropriately
- Be calm and in control
- Eat your own food

Please send a note with any money or check designating its purpose. Any child wishing to access their lunch account may do so by seeing the cafeteria manager prior to getting lunch. Milk is provided with the hot lunch or is available for purchase. **Lunch loans are not available. Families must re-submit an application for Free and Reduced Meals status every school year beginning July 1 to continue receiving benefits.**

Students that were on free and reduced for the 2018-19 school year have a 30-day grace period for this school year. This allows the student to keep their previous status until a new application is submitted. The 30 days are 30 “school” (or business) days where a meal is served.

Breakfast prices for the 2019-20 school year are:	Grades K-5 - \$2.00
Milk - White or Chocolate – \$0.95	
Lunch prices for the 2019-20 school year are:	Grades K-5 - \$3.25
Milk - White or Chocolate – \$0.95	
Adult Meal	\$4.15

Jeffco uses **SchoolCafe** for families to make payments, view letters, get alerts for a low balance, set up an auto pay, submit applications and view purchases. Be sure to set up an account. **Families must re-submit an application for Free and Reduced Meals status every school year beginning July 1 to continue receiving benefits.**

Children need healthy meals to learn. Jeffco Public Schools offers healthy meals every school day. Your children may qualify for free or reduced price meals. Apply **online** for free or reduced price meals at <http://www.jeffcoschoolfood.org/free-reduced>.

CELL PHONES

Students may not possess an **active** cell phone during school hours. If your child has a cell phone, it must remain off and kept in the child’s backpack or checked in at the front office each day. This includes when students enter the building for supervision each morning. Students found with active electronic devices in their possession may have the item picked up by a staff member and possibly sent to the front office for parent pick-up.

Apple Watches and/or similar devices are not allowed at school.

On CMAS testing days, students are encouraged to leave their cell phones at home. If they choose to bring their phone, they will be required to check it in at the office or leave them in their backpacks in the hallway. Colorado Department of Education mandates that cell phones are not allowed in any testing environment.

CHECK-OUT/ CHECK-IN PROCEDURES

When checking-out children during school hours, **parents/guardians must come to the office and sign out their children.** This is a safety precaution. ***Our front office becomes very busy at the end of each school day. Please understand that the office may be unable to accommodate entry into the building and/or dismiss students from 3:00 p.m. - 3:30 p.m.*** Please help us in maintaining this practice. **Also, when your child comes tardy to school by more than 15 minutes (9:10 AM or later), a parent/guardian must come to the office and sign-in the child.**

CLASSROOM OBSERVATIONS

Parents or prospective parents may come to observe classrooms with advance notice to the school and teacher they wish to observe. Please call the front office to make arrangements for a classroom observation.

CONDUCT - STUDENT

Shelton Elementary places a strong emphasis on good student conduct and citizenship behavior. Parents/guardians are required to review the school conduct code with their child(ren) and sign a contract for submission in Jeffco Connect. Copies of the Student and Family Handbook will be available to you at registration. The Student and Family Handbook is also online. Parents have the option at registration to pick up a hard copy of the Student and Family Handbook or access it online here:-

[Jeffco Schools Code of Conduct - English.](#)

[Jeffco Schools Code of Conduct - Spanish.](#)

A parent and student signature is required on Jeffco acknowledging that the Code of Conduct was read.

STUDENT CONFERENCES

Conferences by appointment are October 22, 2019 - October 24, 2020 for the fall and March 10, 2020 – March 12, 2020 for the spring. More detailed information will be mailed or sent home regarding each of these conference dates.

Other Parent-Teacher Conferences: In order for our staff to focus on instruction, monitoring, and the well-being of your child(ren), refrain from having extended informal conferences with teachers in the hallways, cafeteria, playground, or while on bus duty. This helps to avoid private and confidential conversations from being overheard by other parents or students. Overheard private conversations taken out of context can be destructive. It also allows the teacher to attend to his or her responsibilities. Instead, schedule a conference with your child's teacher to ensure that you will have their complete attention and that your conversation will be kept private. We want to be available to you and will make every effort to meet with you promptly regarding any concerns.

Conferences may include other staff members such as the Principal, School Psychologist, AMP teachers, or Special Education service providers. Parents, students, or staff members may request that any of the above mentioned people attend the conference.

DRESS CODE

School is a place of serious business – the business of education. Therefore, students are asked to dress in a manner that reflects a respectful attitude toward learning. Parents and students are asked to cooperate in implementing a dress code designed to prevent dress and appearance from distracting in any way from the educational process. Specific guidelines are not intended to be inclusive, and may be periodically revised.

1. Bare midriiffs, see-through clothing, half shirts, shirts with spaghetti straps, halter-tops, off-the-shoulder shirts, backless dresses, short shorts, "muscle shirts", pajamas and shredded/revealing clothing are not acceptable.
2. Caps, bandanas, hoods, and hats will not be worn in the building.
3. Sunglasses will not be worn in the building.
4. Shoes must be worn at all times.
5. "Wheelies" are not allowed at school. Wheelies are shoes with a rolling mechanism mounted in the heel of the shoe.

6. Imprinted clothing that is obscene, conveys an inappropriate double meaning, promotes drugs, tobacco, alcohol or illegal activities is not permitted.
7. Gang apparel, including but not limited to, colors, signs, graffiti, bandanas, and any other gang related items/activities will not be tolerated.
8. Chains (including wallet chains) are not allowed.
9. "Sagging" – pants worn below the belt/hip line. Underwear should not be seen at any time when the student is participating in normal daily activities, such as walking, sitting, or bending over.
10. Hairstyles and hair colors that cause a distraction to the school environment are not acceptable and the student may be asked to fix his/her hair before attending class.

The dress code changes periodically in order to address:

1. new fads and styles
2. other issues that represent a distraction (or potential to distract) the educational process
3. other issues that represent a safety (or potential to be a safety) concern.

Students may be directed to call a parent/guardian to bring a change of clothes to school if the clothing they are wearing does not meet the dress code expectations. If the dress code violation, such as extreme hair color or hair style, cannot be fixed on the same day, the student will be given a reasonable amount of time to correct the violation before disciplinary action is taken.

Also, please help us to protect your child by insisting that adequate clothing be worn during cold weather. Remember how our Colorado climate can change so quickly. We will attempt to send all children outside for recess except for the very coldest, wettest days. A breath of fresh air does wonders for wiggles. When there is snow on the soccer field, students will be strongly encouraged to wear snow boots to play on the field.

EMERGENCY NOTIFICATIONS/JEFFCO CONNECT

All parents/guardians must provide an “electronic signature” for their children. Parents/guardians need to log into Jeffco Connect, complete all required fields, verify that the data is accurate, make any necessary changes, and click “Submit”. This needs to be done annually after June 30th.



Jeffco Connect is more convenient for parents/guardians to register their children, reduce costs and workload and be more environmentally friendly. Parents/guardians are able to input/complete the student information from any computer with internet access. If emergency contact information for the student changes or parents need to temporarily designate a new contact person, all they have to do is log into their **Jeffco Connect** account online and change the information. **Jeffco Connect** can be accessed from Shelton’s website. Parents will need to set up an account and be responsible for maintaining current contact information. This is for the protection and safety of your child in case of an emergency. If your child goes to a babysitter, this information would also be helpful to the school in case of an emergency. **PLEASE MAKE SURE TO ADD ALL FAMILY MEMBERS WHO ARE ALLOWED TO PICK UP YOUR CHILD, ESPECIALLY IN EMERGENCY SITUATIONS. IF THEY ARE NOT ON THE LIST, THEY CANNOT PICK UP YOUR CHILD.**

FEES

School fees can be paid through the new Jeffco Student Fee Payment system which can be accessed through Jeffco Connect. **Families must re-submit an application for Free and Reduced Meals status every school year beginning July 1 to continue receiving benefits.**

FIELD TRIPS

Students will take class field trips this year. Field trips provide enrichment to the in-class curriculum. Parent permission slips are required of all students planning to participate in a Field Trip. Pre-paid field trips are not refundable if the child does not attend the field trip.

FLEX DAYS

This year, there will be four days in our school calendar for teachers to spend individual time with students to conduct district assessments on their academic progress. These assessments provide teachers with valuable data about your child. The data is used to plan instruction and intervention, if needed. On “Flex Days” students will attend on these days by appointment only.

Fall Flex Days

- Friday, August 23, 2019
- Monday, August, 26, 2019

Spring Flex Days

- Friday, May 1, 2020
- Monday, May 4, 2020

HEALTH

We are concerned for the health and well-being of all our students. Our Health Room is available for those children who become ill or are injured at school. If a child runs a temperature of 100 degrees or greater, is deemed truly ill, or has an injury that appears to require medical attention; parents/guardians will be called to pick up the child. Current parent/guardian or home contact information is important for us to be able to communicate urgent and non-urgent health concerns. If your child comes to the Health Room, it is at the discretion of the Health Aide as to call the parents or not.

HEALTH and WELLNESS

"Empowering the Shelton Community to Make Healthy Choices"

The Health & Wellness committee is made up of parents, teachers and other Shelton staff members. The committee works on a variety of projects aimed at improving the health and wellness of students and staff at Shelton. Priority issues identified by the school community from 2015-2018 include physical activity, nutrition, and social/emotional wellness. The committee also hosts several events throughout the school year, including the Community Picnic, Walk to School Day, Bike to School Day, and Field Day. The committee aligns its work with the Centers for Disease Control and Prevention's Whole School, Whole Community, Whole Child framework:

<http://www.cdc.gov/healthyouth/wsccl/>. The committee meets monthly and anyone is welcome to attend. Shelton also has a student health and wellness committee, called the Health Heroes, which includes one student from each class. This student group meets monthly.

SNACKS

All K-5 classrooms will offer snack some time throughout the school day. Classroom teachers and/or grade levels can set their time of when the snack will take place that fits best into their daily schedule. It will be offered at one time of the day only.

During snack there is only to be fruits and vegetables. Students are not able to bring anything for snack besides fruits and vegetables. Each classroom teacher and/or grade level can determine if there are specific fruits or vegetables that they would not like allowed in their classroom. For example, fruit cups and/or anything else messy. All snacks must be fruits and/or vegetables.

BIRTHDAY TREATS

In 2014, the SAC (School Accountability Committee) decided, per the Health and Wellness goal, that students' birthdays will receive a small school gift (birthday pencil, etc.). Food items will no longer be part of our student birthday celebrations. This took effect beginning January 8th of 2014. This means that families may not bring cupcakes, cookies, etc. to school and share with the class. We want students to feel special but at the same time want to maximize instructional time and adhere to our Health and Wellness goals. In addition, we will not deliver flowers or balloons to the classroom as it creates a distraction to the learning environment.

HOMEWORK

In April 2012, the Shelton staff collaboratively developed a guiding statement and set of principles on homework. The guiding statement and philosophy reflect the current research on the effectiveness of homework. Each grade level team will develop their own homework policies based on the guiding statement and principles given below. These grade level policies will be communicated to parents at our ***Back-to-School Night on August 22, 2019 from 5:30 – 7:30 PM.***

Guiding Statement for Shelton's Homework Philosophy

Homework is one way of extending the school day and providing students with opportunities to refine and extend their knowledge. Teachers and parents can both use this powerful instructional tool.

Guiding Principles

- Homework may be assigned.
- Homework practices will be consistent by grade level.
- Homework is practice – much like an athlete practices for a game, homework can be used to prepare students for assessments and future learning.
- Reading at home is a school wide expectation for all students.
- Homework should be differentiated.
- Homework should be student-driven through personal goal setting.

Myths about Homework

- Homework teaches responsibility and discipline.
- The assignment of homework by teachers or schools is a sign of a rigorous program.
- Good teachers give homework; kids who do homework are good kids.

INCLEMENT WEATHER

We will make every possible effort to send the students outside. If the temperature is too cold or extremely wet, we will make other accommodations. The decision to keep students inside on severe weather days will be made by the principal. Please help remind students to come prepared for Colorado's ever-changing weather.

After school dismissal during inclement weather (lightning, heavy rain, etc.). As it happens sometimes, severe weather can creep up on us at the most inopportune times . . . like 3:30 p.m. In instances where student safety is concerned, students may be held in their classrooms until the weather subsides. In these cases (usually a few every year), YMCA students, After School Enrichment Program students and bussers will leave on time. Walkers, bike riders and students being picked up by parents/guardians will stay in their classrooms until the principal feels it is safe to release students. Parents/guardians may come to the classroom and pick up their child(ren) if they need to leave immediately. ***It is highly recommended***, for everyone's safety, that parents/guardians wait patiently in their cars or in the building until it is safe for everyone to leave the building. Once the call is made to release students, they will exit as normal. The parking lot will be full and it may take longer than normal for cars to move through the parking lot so, ***please be patient*** as student safety is our number one priority.

KINDERGARTEN

Instead of assigning students to teachers before we meet our newest Coyotes, we would like to get to know them a little better before assigning students to a teacher. For Wednesday, August 14th, Thursday, August 15th and Friday, August 16th, kindergarten students will spend time in **each** of the kindergarten classrooms and work with **each** teacher and para. In addition, they will spend time getting to know many of their classmates. On Friday, August 16th, kindergarten teachers will send a class list with your child's name and his/her teacher.

Kindergarten students do not need to bring school supplies for the first three days of school. Students **SHOULD** bring their school supplies on Monday, August 19th.

On Wednesday, August 14th from 9:15 to 10:00, PTSA will sponsor a Boo Hoo and Yahoo Q and A time for parents. This will be a great time to ask questions of the principal and PTSA and get to know other kindergarten parents.

LIBRARY MEDIA CENTER (LMC)

The Library Media Center is an integral part of the instruction program. Students are given the opportunity to acquire skills and to use a variety of resources in learning beyond the facts presented in textbooks. Our newly created MakerSpace and Robotics are located in the library as well. Along with enjoying these learning experiences, children can find pleasure and satisfaction from the vast array of good literature available. The LMC is open to all grade levels during school hours. Special centers and instructional programs are scheduled as needs are identified by the teachers and the students. Each student may checkout a book for a one-week period and may renew a book as needed. We don't have fines for overdue books, but fines are charged when books are damaged or lost.

LOST AND FOUND

One large box and coat rack is maintained by the rear gym entry for lost items. Smaller or high value items, which are turned in, are kept in the office. Please check periodically for belongings that your child has lost. Unclaimed items will be distributed to charitable organizations throughout the school year. As a favor to us, please check from time to time around your home and if school items are found, please return them to school.

MEDICATION

All medication must be accompanied by [Form 924](#) (available from the school and on-line). **Medication must be sent in the original bottle** or pharmacy container. Prescription medication must state the doctor's name, child's name, date and directions. Children are not permitted to have in their possession **any** medication while in class. Whenever possible, parents are urged to schedule medication when children are not in school. For questions regarding this district policy, please contact the Health Aide or visit [Jeffco's Health Services](#) website.

PARKING AND STUDENT PICKUP

There is heavy traffic flow around the building. The safety of our students is essential. Please note the following procedures to help with the congestion.

Before school:

Student drop off/pick up is on either the:

- Crawford Street in front of building
- **Outer** circumference of the school parking lot. Our parking lot flows in a one-way traffic pattern during drop off and dismissal times.

After school:

Students will exit various doors, depending on their grade. If siblings are meeting after school to ride the bus, walk or be picked up, it is advisable for them to establish a predetermined meeting place to avoid confusion at the end of the day. The flagpole in the front of the school is a good central meeting place.

In an effort to ensure a safe arrival and dismissal of our students, please note and adhere to the following items:

Blocking Driveways

Parents, if you drop off or pick up your child on Crawford, **please do not block** the driveways of our neighbors. We've had multiple complaints over the years about parents blocking driveways making it impossible for our residents to get in and out of their driveway.

One Way Traffic

Our parking for the *drop-off* in the morning and *pick-up* in the afternoon is **ONE WAY** traffic. Vehicles need to circle the outside of the parking lot when they are picking up kids or if they are going to park their car and walk to the sidewalk to pick up their children. When our parking lot becomes **TWO-WAY** traffic because people are exiting from different places in the parking lot, we end up with a jam.

U Turns on Crawford

Although U-turns are not illegal, please exercise caution when making them on Crawford Street. Many drivers are making unsafe U-turns putting the safety of our kids and our community at risk.

Crosswalk

PLEASE use the crosswalk to get back and forth from the parking lot to the building. If you are picking up your child and you are not in the hug-and-go lane, park your car, cross at the crosswalk, pick up your child and cross over the crosswalk again to get back to your car. If you are crossing the street, please use the crosswalk and wait for the crossing guard to help you cross safely.

Cell Phones

Driving through busy school traffic while you are on your cell phone may compromise the safety of our students. Please wait to make your phone calls **AFTER** you are out of the school traffic.

PETS and Other Animals

To alleviate health concerns for students with allergies, there will be no furred or feathered animals in our classrooms. If parents or students want to share a pet with their classroom, this must be done with permission from the classroom teacher and **notification given to the principal**. Animals brought to school to share will not be allowed to spend the day at school.

Classrooms may have pets with prior approval from the principal. Gerbils, hamsters, small rodents, or any other fur or feathered pet will not be allowed as a classroom pet.

Shelton is responsible for assuring the health and safety of all students, staff and Shelton families. In keeping with this objective, Shelton **will not permit anyone to bring their dogs (household pets) to school.** Animals may pose a threat of infection and may cause allergic reactions in other students, staff and families. In addition, some people may feel threatened by the presence of animals, particularly dogs. Dogs (or any other household pet) will not be allowed on campus during normal school hours, including drop-off and pick-up, from 8:20 AM until 3:50 PM, and including any Shelton or district sanctioned events held at Shelton. This means that parents/guardians and/or students may not bring dogs (household pets) on to our campus. If your dog (household pet) is confined in your car, that is acceptable as I know sometimes this may happen. Please make sure they are secure in your car. If walking your dog (household pet) to school, you may walk them on the bike path, along the street, or any other public property.

PBiS (Positive Behavior Interventions and Support)

We will continue with PBiS and our primary focus is on cafeteria and playground behavior. Students are taught the four “PAWS-tive” behaviors for Shelton. Incentives for respectful, responsible and safe behavior will be given to students either on a daily basis or weekly basis, depending on your child’s grade level.

In order for this program to successfully continue, community sponsorship is needed. If you are interested in being a PBiS supporter, please contact the front office. This program would not be possible without the generous donations from individuals and the PTSA.



PRESCHOOL

Shelton Elementary School is a P-5 school, meaning we serve preschool through 5th grade students. We are lucky to have a preschool as we know it will increase the quality and quantity of academically and developmentally focused opportunities so students will enter our kindergarten classes ready to learn.

The neighborhood model allows for a true PK-12 system, including: community, systemic instructional practices, aligned commitment to Jeffco curriculum, best practices in instruction that are aligned and responsive to all students, as well as Jeffco Unified Improvement Plan strategies. To learn more about preschool, [click](#) to view the Jeffco website. Look for Shelton and district communications including websites, social media, school messenger, email, etc. Contact the Early Learning office at 303-982-1737 for more information.

Shelton staff is excited to add one more grade level to our school and join our Shelton Family!

- AM Preschool 8:45 AM- 11:45 AM
- PM Peschool 12:45 PM - 3:45 PM

PTSA (Parent-Teacher-Student Association)

The Shelton staff and community support the PTSA as an organization that serves a vital role in the education of our children. All parents are encouraged to join and become participating members.

If you are interested in working with and participating in the PTSA, call the school office at 303-982-5686 and leave your name. We will pass it along to the appropriate officer. The PTSA is anxious to accept any offers of help, no matter how small. For more information, please visit **Shelton's PTSA Website** – www.sheltonptsa.org.

RESTORATIVE PRACTICES

Restorative Practices is a philosophical practice, not a curriculum or program. It is rooted in the belief that wrongdoing is best addressed through collectively identifying the harm done by one's actions and taking steps to repair that harm. Restorative Practices focuses on the 5R's: relationship, respect, responsibility, repair and reintegration. Restorative Practices, unlike traditional discipline models, focus to give both victims and offenders voice, identify motivation and impact of action, teach alternative behaviors, repair damage done, and build empathy in an authentic way.

Students and staff will engage in community building through restorative dialogue and proactive circles in the classroom setting. Students and staff will also participate in responsive circles or formal conferences if there are conflicts or harm that needs to be repaired.

Restorative Practice has been developed with one specific goal in mind; to support and facilitate the building of healthy relationships through improved communication and personal development. When individuals have positive relationships with others, there is abundant personal growth, capacity for character building and a high level of achievement in all areas of life.

Our hope is that you will join your child/children in becoming familiar with restorative practices and what it has to offer as we strive to build a stronger and more inclusive school community.

RETENTION POLICY

Any parent/guardian or teacher who wishes to explore the possibility of retaining a child must meet with the principal prior to any decision being made.

Both the guardian and teacher must complete the Light's Retention Scale (LRS), which is scored by our mental health staff member. A meeting will be scheduled with the guardian, teacher, principal, and mental health provider to review the results of the LRS and make a final decision about retention. School Board policy states that retention is the decision of the campus administrator, however, parents and the child's teacher are key stakeholders in this decision.

ROOM PARTIES

Three room parties are held during the year. The dates are: Thursday, October 31, Friday, December 20, and Thursday, February 13 (no school on February 14th). Parents typically organize and run the parties. It is imperative that you coordinate with the teacher/room volunteer if you are interested in helping. Due to students with severe allergies, please refrain from bringing food to the parties that was not communicated or agreed upon with the teacher/room volunteer.

SAFE 2 TELL

Safe 2 Tell provides students, parents, and teachers in all Colorado schools with an increased ability to prevent and report violence, harassment, or bullying by making anonymous calls to 1-877-542-SAFE or report online <http://safe2tell.org/>. Calls are answered 24 hrs/day, 7 days/week, and 365 days/year at the Colorado State Patrol communications center. Students are made aware of this program the first week of school. If parents have questions, they are encouraged to talk with the principal.

SAC (School Accountability Committee)

The SAC is a collaborative decision making committee for our campus. Their purpose is to be a forum for school-wide input, to develop strategies to accomplish educational goals for students, to communicate with the total school community and to use a collaborative approach to decision making. Tentative dates are in the calendar, but as a committee, we will make a final decision on dates and times to accommodate the committee's availability. Be sure to call the office or visit our website for finalized meeting dates and times.

SAC Meetings

Meetings are in the library from **4:30 PM – 6:00 PM**

Dates will be determined after the first meeting.

The membership make-up of this committee is as follows:

- | | |
|----------------------------------------------|---------------------------|
| ● K-2 Teacher Representative | K-2 Parent Representative |
| ● 3-4 Teacher Representative | 3-4 Parent |
| ● 5-6 Teacher Representative | 5-6 Parent |
| ● Special Ed/Specials Teacher Representative | Community Member |
| ● Administrative Representative | |

If more than one person is interested in serving on this committee then an election will be held. Members serve a two-year term. Information regarding meetings and election of members will be published on the website. All meetings are open to our school community.

SCHOOL CLOSURES DUE TO BAD WEATHER

In case of inclement weather, please listen to your radio or television for information pertaining to school closures. School closures are aired on most of the local TV and radio stations. Rarely is school dismissed early because of bad weather during the day. The logistics of executing this procedure are difficult. Once students arrive and school has started, every effort will be made to keep students at school. All school closures and late arrival/early dismissal decisions due to bad weather are made by district leadership. The Shelton principal does not make the decision to close Shelton or have a two-hour delay start. That decision is at the sole discretion of the Jeffco Public Schools superintendent.

Two Hour Delay Start

- Our start time will be 2 hours later and students will arrive at 10:30.
- No morning kindergarten classes.
- Buses will pick-up students 2 hours after their normal time.
- YMCA will open at 8:30 am for YMCA students only.
- Breakfast will not be served.
- The rest of our day will remain the same and will include lunch and specials.
- We will dismiss at our normal time of 3:30 PM
- You may choose to keep your child home; if you do, please call the attendance line and the absence will be excused.

SCHOOL AND HOME - A PARTNERSHIP

To maximize your child's educational growth, the school and home must form a close-knit partnership. As with any successful partnership, each party must have the right to expect the other to perform certain duties. It is our belief that guardians rightfully expect us to provide a safe environment in which children are able to learn up to their full potential. In turn, we believe that children who come to school that are healthy, clean, rested, well-fed will be fully prepared to learn to their fullest potential.

SCHOOL BUS BEHAVIOR

We will continue to participate in a program with the District Transportation Department to help our students have a safe bus ride to and from school. Each student will be given bus guidelines, and consequences, and asked to sign an acknowledgement form to indicate that he/she has read them. The bus driver or the transportation director will inform parents if behavior problems occur. All students who ride the bus to a neighborhood school will be charged \$150 per child, per year.

Transportation fees may be paid through the online Jeffco Student Fee Payment inside [Jeffco Connect](#), or can be paid at the school. Bus passes will be distributed by transportation personnel. After the first two weeks of school, students will need to **show their pass upon boarding the bus**. All parents should discuss the importance of proper obedience to rules and regulations at bus stops and on the bus with your child. If problems do occur, you will be notified and district transportation personnel will take appropriate action. All students that live more than 1.5 miles from Shelton are eligible to be bused.

We are concerned with the children's safety both on the bus and at the bus stop. For that reason, we make a special plea that you discuss with your children appropriate and safe behavior. **Students should not arrive at stops in the morning until five minutes before the bus is due to arrive**. Riding the bus is a privilege. According to School Board Policy, students who violate bus rules, at the bus stop or on the bus, may be temporarily or even permanently removed from the bus. **Written permission to ride a different route or to disembark the bus at a stop other than the student's scheduled stop must be approved by the school office**. These are accepted only if there is space available on the bus and no special stop or change in the bus route is required.

Students who qualify for Free and Reduced lunch can apply to have bus fees waived. Information about applying for fee waivers can be found [here](#). Special education students with individual needs and an approved IEP specifying eligibility for transportation as a related service will also be exempt from bus fees. **If you cannot afford the bus fee, please talk with the principal**.

SPECIAL SERVICES

Autism Spectrum Disorder Lab (ASD)

Our autism lab is for qualifying students in grades kindergarten through fifth grade.

ESL:

Shelton has a K-5 ESL teacher who works with our international students and families. We have licensed ESL teachers at every grade level to assist with instruction for students who are learning the English language and have enrolled in the ESL program.

Instrumental Music:

Students in grades five may participate in an instrumental music program. Some instruments are owned by the school and may be rented on a yearly basis for a fee of \$125.00. There is no cost for participating in the program.

Social Emotional Learning Specialist:

SELS create and maintain a positive climate and culture that is inclusive and safe for students, families, and staff. We have a half-time SEL Specialist this year..

Psychologist :

A trained psychologist is available on a part time basis for consultation, and/or counseling.

Speech/Language Pathologist:

A speech therapist provides training for identified pupils who need this service.

Community Liaison:

Our community liaison uses a research-based framework to increase student achievement by using the six National Standards for Family-School Partnerships.



STUDENT ARRIVAL AND DISMISSAL

The Shelton Elementary staff will provide inside supervision for students entering the building beginning at 8:35 AM each morning. Outside supervision begins at 8:25 AM. Students may not arrive at school prior to that time. Students who plan to eat breakfast at school may enter the building and go to the cafeteria beginning at 8:25 AM. Students eating breakfast must remain in the cafeteria until 8:35 AM at which time they may go to their designated area.

Students are expected to leave the school grounds promptly at dismissal time and go directly home by the safest possible route. If a child is to be held beyond dismissal for a period of time, guardians will be notified. There is no supervision after 3:40 PM. Please arrive on time to pick up your child.

STUDENT PLACEMENT

The Shelton Elementary School faculty is extremely diligent each spring in following published criteria for placing students into classes. This careful effort almost always results in the successful placement of students into classes for the following year.

In some cases, after an initial period of six weeks, a student may not be experiencing the success predicted by our staff placement. At that time, the student, parent(s), teacher, and principal will dialogue on the best course of action. Time will then be given to the student, teacher, and parents to implement any strategies or ideas generated in the initial conference(s) to help the student be successful. If after a reasonable amount of time has been given to improve the situation, other alternatives may be explored. Students will not be displaced or moved from a classroom to accommodate the request of another parent to move their child.

SUBSTITUTE TEACHERS

Shelton Elementary is fortunate to have a dedicated teaching staff. Teachers are valued for their time, energy and dedication to instructing our children. They are recognized as the most critical component to the learning process. For the sake of learning continuity and close personal bonding with each student, it is ideal that the regular teacher instructs his/her class each and every day. However, there are also school-related and sometimes personal reasons for your child's teacher to miss a day of school, requiring substitute teacher coverage through the district's substitute office. In the event your child's regular teacher is absent, a qualified substitute will provide

coverage. In cases of a long-term teacher absence, parents will be notified in writing of the arrangement.

TEACHER WORKDAY - No students

All Jeffco elementary schools will have the following Teacher Work Day days scheduled this year:

- September 20th
- October 28th
- January 2nd and 3rd
- February 14th
- April 10th

These days are used for professional development time for the Shelton staff. While we recognize this can be a hardship on families, we appreciate the time to work on improving our teaching and learning at Shelton.

TELEPHONE USE/CLASSROOM INTERRUPTIONS

The staff at Shelton recognizes that classroom interruptions diminish the time on task for instruction; therefore we have agreed that policies designed to minimize disruption by the use of intercoms and summoning students out of classrooms during instructional periods shall be implemented. With a student population in excess of 450, student telephone use will be allowed with certain limitations:

- Non-emergency telephone messages will be relayed to students and staff during non-instructional times.
- Students may be called from class to the office to telephone in case of an emergency.

Students will be allowed to make telephone calls from the classroom with prior consent from the classroom teacher. This does not include calling for a student to be picked up from school because they are ill. **Children who are ill or injured must be checked out through the clinic.**

Student Cell Phone Use: Students may not possess an **active** cell phone during school hours. If your child has a cell phone, it must remain off and kept in the child's backpack or checked in at the front office each day. This includes when students enter

the building for supervision each morning. Students found with active cell phones in their possession may have their phone picked up by a staff member and possibly sent to the front office for parent pick-up.

TESTING

Assessments are an integral part of monitoring a student's progress. Periodically through the year all students will be tested using state and district mandated assessments - **CMAS** (Colorado Measures of Academic Success). The testing windows for these assessments occur in March and April. On the days that Shelton students are testing, for a portion of those testing days, campus visitors may have limited access to the campus to provide a secure and focused testing environment for your child. This restriction may extend out to volunteers who serve in grades K-2nd as testing occurs in space that is available throughout the building. You will receive more information regarding specific dates for all our state and district mandated testing. Your cooperation and support in this area is important to your child's success on these tests.

Other district assessments may include: DIBELS – Grades K-3; CogAT – Grade 2; TRC – Grades K-5; Mondo Oral Language – Grades K--5; MAP (Measures of Academic Progress) – Grades 2-5. More information will be posted on the school website and future newsletters once specific dates are solidified.

TOYS and/ or SPORTS EQUIPMENT AT SCHOOL

Students **may not** bring toys or sports equipment from home. Through the support of the PTSA, each classroom has sports equipment provided to them for recess. Students may not bring electronic games, stuffed animals, or any other toy to school.

VANDALISM/SUSPICIOUS ACTIVITIES AT SCHOOL

Please call **303-232-8688** to report illegal or suspicious activity on the grounds of Jefferson County Public Schools. This number is monitored seven days a week by the District security personnel. Calls will either be handled by the security office, or will be routed to the proper authorities. As always, call 911 if it is an emergency or you feel the situation warrants an emergency call.

VISITORS/PARENTS

All visitors and guardians must sign in at the office upon arrival to campus and put on a visitor's badge. This safety measure is needed to ensure that the office and principal are aware of who is in the building. We appreciate your cooperation with this

procedure. Children, who are not enrolled in Shelton, may not come to spend the day with their friends. Instead, they are encouraged to come for lunch as a way to spend time together.

Visiting Your Child at Lunch

For the safety of our staff and students, we need your cooperation in adhering to the following procedures (not in any particular order).

- Seek **pre-approval** from principal (at least a **12-hour notice**) to eat lunch with your child/family member. Email principal (not the classroom teacher or office) and let her know you would like to eat lunch with your child. This gives time to ensure you/other family members are listed in Jeffco Connect and have approved access to the student. Students love when their parents and family members come to eat with them at lunch.
- ALL visitors must **sign in** at the main office and wear a nametag during the entire visit.
- **Checking In/Out Procedures** - When checking in/out children during school hours, parents/guardians, must come to the office and sign them in/out. Elementary students should not sign themselves in and out; parents/guardians should do that. This is a safety precaution.

****Note** – Any person not listed in Jeffco Connect WILL NOT BE ALLOWED to enter our building without parent/guardian present. Be sure to list all of your approved contacts in Jeffco Connect.

VOLUNTEER OPPORTUNITIES:

There are many different ways for parents and caregivers to get involved at Shelton: You can **coordinate or participate in a school event** or fundraiser, such as the Coyote Chase, Science Fair, Talent Show, Silent Auction, 5k Classic, Field Day, Donuts for Dads, Muffins for Moms, or International Night.

- You can **serve on a committee** that interests you, such as Health and Wellness or the School Accountability Committee.
- You can **help out in your child's classroom**, by coordinating Friday Folders, planning a classroom party, or writing a classroom newsletter in the privacy of your own home on your own schedule.
- Or, you can **become a ROOM PARENT!** This important role is popular in many schools because every teacher has a dedicated partner to **support community and communication in their classroom.**

If any of these volunteer opportunities sound appealing to you, please contact sheltonpts@gmail.com or your child's teacher. Look for more information in the teacher and school newsletter!

In order to be sure that all classroom volunteers are well-prepared, volunteers will be asked to review the Volunteer Handbook and sign a confidentiality form. **For the safety of our students, all parents, whether volunteering must check in at the office and put on a visitor's badge before going to another part of the building.**

WATCH D.O.G.S.

WATCH D.O.G.S. (Dads Of Great Students) is an innovative father involvement, educational initiative of the National Center for Fathering whose main goals are:

- 1) To provide positive male role models for the students, demonstrating by their presence that education is important.
- 2) To provide extra sets of eyes and ears to enhance school security and reduce bullying.

This is a great opportunity for dads, uncles, grandpas and father-figures to sign up for at least one day this year to be a **Watch D.O.G.** There will be a sign up area by the front office on the first day of school and soon, you will be able to sign up on our web page.

"As we work to drive down drop-out rates and increase graduation and college completion rates, fathers have an important role to play. Children are always watching.

Engaged fathers can strengthen our schools, mentor and tutor students and demonstrate through their actions how much they value their children's education."

Arne Duncan, U.S. Secretary of Education, White House Press Release, September 23, 2009



WEAPONS

Colorado law has stated that the possession of a weapon, or a facsimile of a weapon on school grounds or at a school related activity will result in the mandatory expulsion of that student. This definition covers all weapons large and small, and all toys or props that look like a weapon. The mandatory expulsion process:

- Five (5) school days immediate suspension.
- Up to an additional ten (10) school days suspension while awaiting expulsion.
- After the appropriate hearing, up to a one year school expulsion.

Please make a conscious effort to prohibit your child from inadvertently carrying a small pocket knife, etc. to school, and remember that this policy also pertains to weapon look-a-like toys, drama props, and squirt guns.

Shelton Staff for 2019-2020 (at time of printing, July, 2019)

Kindergarten	1st Grade	2nd Grade	Instructional Coach
Natalie Autrey	Ashley Hunsaker	Erin O'Dougherty	Julie McLean
Kelsi Imo	Sarah McAnarney	Cheryl O'Haire	
Matthew Miller	Angie McWilliams	Darilyn Skanderbeg	
	Amanda Roche	Chelsea Woodard	
3rd Grade	4th grade	5th Grade	Building Management
Jane Bock	Jennifer Polk	Jaime Erickson	Bob Babcock (FM)
Amy Smith	Georgia Wallace	Joseph Johnson	Rayen Jonke
Starla Willis	Kimberly Sandberg	Jessica Schwindt	Kathy Della Mia
Nina Jarrot			
Health Aide	AMP Team	ESL Teacher	Administration
Helen Rhodes	Jennifer Adducci (Music)	Jane Hampleman	Karen Brown (Principal)
	Amber Bondurant (Art)		Darby Brady (Assistant Principal)
	Alicia Knickerbocker (PE)		
Front Office Staff		Band and Orchestra	LMC
Lisa Cullum (Financial Secretary)		Cid Breeser (Band)	Maggie Chesser
Frances Jaehne (Enrollment Secretary)		Barbara Cassanova (Orchestra)	
Special Education		Kitchen	Autism Lab
Carol Hopshire (4-6)		Angela Ramirez	Renee Jones (Teacher)
Greg Regoord (K-3)		Rosa Holstein	Candace Forbes (Para)
Pam Haas (Psychologist)			Laurie Arnold-Kelly (Para)
Emily Smith (SLP)			Jackson Payne (Para)
Lisa Hicks (OT)			Mary Sutton (Para)
Jim Orsund (SELS)			Nikole Trujillo

Jason Taylor (SPED Support)			
Paraprofessionals		Community Liaison	Preschool
Christy Macias	Janet Heisdorffer	Terri Pankey	Stephanie Oppenlander
Bree Metzger	Jason Taylor		
Rosalie Munk	Denise Decker		
Amanda Palmer	Leslie Doyle		
Jessica Estes			

Jeffco School District

Non-discrimination Statement

For participation in any and all non-academic extracurricular activities and programs

The District is committed to ensuring that all eligible students, including those with disabilities, have an equal opportunity to participate in non-academic and extracurricular programs and activities. If your child requires an accommodation to participate in the programs described above, please contact the principal at 303-982-5686.

PTSA

PTSA is the Parent, Teacher and Student Association at Shelton Elementary. According to the by-laws, the purposes of the Shelton PTSA, in common with those of the National PTA and the Colorado PTA, are:

- To promote the welfare of children and youth in home, school, community
- To raise the standards of home life
- To secure adequate laws for the care and protection of children and youth
- To bring into closer relation the home and the school, that parents and teachers may cooperate intelligently in the education of children and youth
- To develop between educators and the general public such united efforts as will secure for all children the highest advantages in physical, mental, and social education

PTSA exists to fill the gap between school curriculum and everything else that enriches the elementary school experience.

Parents, Guardians, Families, Teachers, Students and Community Members can join the PTSA at any time during the school year! A \$10 fee entitles members to many benefits, including the opportunity to vote on the PTSA's annual budget. Please note that sponsorships are available to those that wish to become a member but are unable to pay the membership fee. Please see Helen Rhodes at the front office for details.

PTSA General Meetings will be held monthly. We encourage members (and non-members) to attend. Join us as we collaborate to make our school the best it can be. Members are also invited to cast their votes on the budget, spending and other various items. Contact us to become a member today!

2019 - 2020 PTSA Board of Directors:

- President: Heather Rice
- Vice President: Tatum Smith
- Treasurer: Rebecca Faverty
- Co-Secretaries: Leah Springman and Amanda Strouth

For more information regarding PTSA events and times, please visit our website at <http://www.sheltonptsa.org>.

Please contact any board member at sheltonpts@gmail.com. We look forward to hearing from you!



[SHELTON ELEMENTARY PTSA - Home](#)

Parent Teacher Site for Shelton Elementary. Order your EduKit now! Everything your student needs for the school year comes packaged in one convenient box, customized to your teacher's requests!

www.sheltonpts.org

Important Dates for the Year

Please refer to the Shelton Website for Up-To-Date additions and changes. This is not all inclusive.

July 31st	Registration	12:00 PM to 7:00 PM
August 13	Meet and Greet (K-5)	8:00 AM - 9:30 AM
August 14	First Day of School	
August 16	Shelton Open House/Picnic	3:30 PM - 6:30 PM
August 22	Back to School Night	5:30 PM - 7:30 PM
August 23	Flex Day	
August 26	Flex Day	
September 2	Labor Day - No School	
September 6	Coyote Chase Kick Off Assembly	9:15 AM to 9:45 AM
September 9	Watch D.O.G.S. Pizza Night	6:00 PM - 7:00 PM
September 12	Fall Pictures	
September 17	Donuts for Dads	8:00 AM - 8:30 AM
September 17	PTSA General Meeting	6:00 PM - 7:30 PM
September 19	Field Day	
September 20	Teacher Workday - No Students	
September 22	Golden Gallup	
September 25	October Count Window Begins	
September 27	Coyote Chase	
October 2	October Count Day	
October 2	National Walk to School Day	
October 4-11	Scholastic Book Fair	
October 11	Golden High School Parade	5:00 PM
October 15	PTSA General Meeting	6:00 PM - 7:30 PM
October 16	Math and Science Night	5:30 PM - 7:30 PM
October 20	Coyote 5K	
October 22-24	Parent Teacher Conferences	4:00 PM - 8:00 PM
October 25	Fall Break - No School	
October 28	Teacher Workday - No Students	
October 31	Halloween Parade/Party	1:45 PM - 3:15 PM
November 5	Oral Interpretation	
November 8	Veteran's Assembly	9:00 AM - 10:00 AM

November 8	End of 1st Trimester	
November 14	Kindergarten Open House	5:30 PM - 6:30 PM
November 14	International Night	6:00 PM - 8:00 PM
November 15	Hearing and Vision	
November 19	PTSA General Meeting	6:00 PM - 7:30 PM
November 19	Band Concert @ Bell MS	6:30 PM - 7:30 PM
November 20	Choir Concert @ Bell MS	6:30 PM - 7:30 PM
November 21	Grade Level Programs	
	-3rd Grade	5:30 PM - 6:15 PM
	-1st Grade	6:45 PM - 7:30 PM
November 25-29	Thanksgiving - No School	
December 11	Barnes and Noble Night/Tokyo Joes	6:00 PM - 8:00 PM
December 13	Science and Engineering Assembly	
	K-2	9:15 AM - 9:45 AM
	3-5	10:00 AM - 10:30 AM
December 19	Coyote Choir	6:00 PM - 7:00 PM
December 21	Choir/Sing Along	2:00 PM - 2:30 PM
December 21	Winter Party	2:30 PM - 3:15 PM
December 23 - January 6	Winter Break - No School	
January 6	Students return to school	
January 15	Spelling Bee	1:30 PM - 3:00 PM
January 20	MLK Day - No School	
January 21	PTSA General Meeting	6:00 PM - 7:30 PM
February 5	Science and Engineering Fair Drop-Off	
February 6	Science and Engineering Fair	5:30 PM - 8:00 PM
February 13	Valentine's Party	2:30 PM - 3:15 PM
February 14	Teacher Workday - No Students	
February 17	President's Day - No School	
February 18	PTSA General Meeting	6:00 PM - 7:30 PM
February 21	End of 2nd Trimester	
February 27	Silent Auction	6:00 PM - 9:00 PM
March 5	Grade Level Programs	
	2nd	5:30 PM - 6:15 PM
	4th	6:45 PM - 7:40 PM
March 10-12	Parent Teacher Conferences	
March 17	PTSA General Meeting	6:00 PM - 7:30 PM
March 18	Orchestra @ Bell MS	6:30 PM - 7:30 PM
March 19	Band @ Bell MS	6:30 PM - 7:30 PM
March 9-20	CMAS - ELA - 3rd-5th Grade	

March 23-28	Spring Break - No School	
March 30-April 9	CMAS - Math - 3rd-5th Grade	
April 10	Teacher Workday - No Students	
April 15	Talent Show	
April 21	5th Grade - Young Ameritowne	
April 21	PTSA General Meeting	6:00 PM - 7:30 PM
April 22	Spring Pictures	
April 24	Sock Hop	6:00 PM - 8:00 PM
April 24	Day Without Hate	
April 28 - May 6	Scholastic Book Fair	
May 1	Flex Day	
May 4	Flex Day	
May 5	Art Walk	5:30 PM - 6:15 PM
May 5	Coyote Choir Spring Concert	6:15 PM - 7:00 PM
May 5-8	Teacher Appreciation Week	
May 7	Muffins for Mom	8:00 AM - 8:30 AM
May 12	PTSA General Meeting	6:00 PM - 7:30 PM
May 18	GHS Graduation-tentative	
May 22	5th Grade Continuation	9:15 AM - 10:15 AM
May 22	Last Day of School	

*****IMPORTANT - Dates are subject to change.*****

Please listen to the School Messenger and refer to Shelton and PTSA website for updates and changes.